



Center for Research Libraries Global Collections Advisory Task Force

I. Purpose

The Global Collections Advisory Task Force shall be responsible for providing advisory support as CRL reviews its range of global collections activities to identify synergies across programs and harmonize the work of hosted programs with CRL's collection development and membership service model. The advisory task force will bring together a cross-functional subset of CRL stakeholders to determine and inform the operational priorities necessary for CRL to align its collection development, membership model, and fiduciary responsibilities with the activities of hosted global programs by September 2024.

II. Composition & Term of Service

The advisory task force shall consist of six members (including a chair), with two representatives each from the CRL Board of Directors, the Collections and Services Policy Committee, and the International Collections and Content Group. In addition, serving as *ex officio* members will be the Director of Global Collections, and the Director of Discovery and Technology.

The term of service will begin in February 2024 and run through August 2024, pending any adjustments to the implementation timeline.

III. Duties and Responsibilities

The advisory task force shall provide perspective and input on the administrative systems, as recommended by staff, to align CRL's collection development and membership model with the activities of its hosted global programs. The advisory task force shall:

- Review the project plan with a strategic timeline for accomplishing the major deliverables and establish group norms, define quorum for meetings/decisions, and decision-making processes.
- Provide regular, timely communications with the community about progress and deliverables to inventory, harmonize, and align CRL's suite of investments in global collections and services with CRL's core collection development membership and service model.
- Identify paths to transition the current AMP/GRN programs to a CRL collection development program (eg. Division model), a fiscal-sponsor relationship with CRL, or a new fiscal host, and collaborate with the individual AMP/GRN communities to facilitate these decisions, being mindful of the unique history, priorities and needs of each program.

- Advise on a process for generating and approving collection-building initiatives run or supported by CRL to ensure alignment with CRL's collection development, collection lifecycle/stewardship, staff capacity, and membership model.
- Review the proposed governance structure or fiscal sponsor agreements for hosted programs so they articulate roles and responsibilities and establish clear communication lines to CRL collections committees and the CRL Board.
- Advise on a process to assess the health and success of CRL's global collections and services activities and measures of reporting activities and accomplishments to CRL membership.
- Consider recommendations to facilitate future community of practice, community of interest, or other structures that foster cross-group collaboration.
- Recommend deliverables and timelines for the subsequent phase of implementation.

IV. Reporting Procedures

The advisory task force shall provide periodic updates to the CRL Board of Directors and a comprehensive report for the fall 2024 Board meeting. The advisory task force shall also provide regular updates to the Collections and Services Policy Committee and the International Collections and Content Group.

V. Meetings

The advisory task force shall meet at a cadence of their choosing for the duration of their work, which will conclude by September 1, 2024, pending any adjustments to the timeline.

By the CRL Board of Directors, revised March 8, 2024